

## **Noah's Ark Preschool and Rainbow Tots**

(Located inside Hempfield United Methodist Church)

3050 Marietta Avenue

Lancaster, PA 17601

717-285-7110

noahsarkhempfield.org

### **Office Hours**

During School Year

M/W/F 9:15am – 3:15pm

T/TH 9:15 am– 1:15pm

Thank you for your interest in Noah's Ark Preschool and Rainbow Tots. We look forward to the opportunity to meet you and your child. Our enthusiastic and experienced staff strives to equip each child with the skills necessary to thrive in God's world and to give every child a positive first early learning experience. The preschool year runs for 32 weeks from mid-September through mid-May.

## **Noah's Ark Classes 2018-2019**

### **Tiny Tots**

Our Monday **Tiny Tots Program** is designed for children who turn 2 years of age by September 1, 2018. This program provides a loving, safe and nurturing Christian environment for children to explore their creativity and independence. Each day will include music and movement, story time, snack and learning through play. Class size is kept to a maximum of 12 children. This class has a lead teacher and assistant teacher. Children do not need to be potty trained. Children must be dropped off in the classroom and are picked up by the exterior preschool doors. **This class dismisses at 11:00 AM.**

**Tiny Tots offers 1 class for the 2018-2019 year. Class meets from 9:15 to 11:00AM**

2 yr. Monday Tiny Tots - Must be 2 by September 1, 2018

### **Rainbow Tots**

The **Rainbow Tots Program**, designed for 2 1/2 and 3-year old children, provides an exciting, hands-on experience in which children are introduced to a fun educational environment. Class size is kept to a maximum of 14 children with each class having a lead teacher and an assistant teacher. Children do not need to be potty trained for this program. Children must be dropped off in the classroom and are picked up by the exterior preschool doors.

**Rainbow Tots offers 2 classes for the 2018-2019 year. Classes meet from 9:15-11:40 AM**

2 1/2 yr. T/TH RBT- Must be 2 by March 1, 2018

3 yr. W/F RBT- Must be 3 by September 1, 2018

### **Preschool**

The **Preschool Program** is designed for 3 to 5 year old children to begin preparing them for kindergarten. Children explore our world using fun hands-on activities to promote learning and social skills. Class size is kept to a maximum of 16 children with each class having a lead teacher and assistant teacher. Children need to be potty trained for these programs. Drive-up drop-off and pick-up are at the exterior doors. Staff members are present to unload and load children from cars.

**Noah's Ark Preschool offers the following classes for the 2018-2019 year. Morning classes meet from 9:15-11:45 AM. The afternoon class meets from 12:45-3:15 PM.**

3 yr. PS M/W/F- Should be 3 by September 1, 2018 or planning to begin kindergarten in 2020

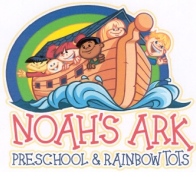
3 yr. PS T/TH- Should be 3 by September 1, 2018 or planning to begin kindergarten in 2020

4 yr. PS M/W/F - Must be 4 or 5 by September 1, 2018

4 yr. PS M/W/F **AFTERNOON**- Must be 4 or 5 by September 1, 2018

4 yr. PS T/TH- Must be 4 or 5 by September 1, 2018

4 yr. PS 5-day class- Must be 4 or 5 by September 1, 2018. Children in this class should begin kindergarten in 2019.



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**Lunch Bunch** is an optional program, which offers an extension of the preschool day. Children bring a packed lunch to school. After eating lunch in the lunch bunch classroom, the children hear a story, enjoy activities and a trip to the playground or bike room. Any student who is at least 3 years old and potty trained may participate. Lunch Bunch runs from 11:45 AM - 1:15 PM. Students in the afternoon class can be dropped off at 11:45 and will be taken to their class at 12:45 PM. Drive-up drop-off and pick-up are at the exterior doors. Staff members are present to unload and load children from cars. Any number of days per week may be chosen.

## Registration begins at our Open House on Thursday, January 18, 2018 for the 2018-2019 school year.

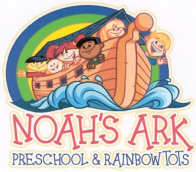
Registration packets will be available at the Open House or can be printed from The Noah's Ark Preschool website ([noahsarkhempfield.org](http://noahsarkhempfield.org)). Children can be registered for classes at the Open House or during normal business hours beginning on January 19 at 9:15 AM.

Completed registration forms can be mailed to Noah's Ark Preschool. You will receive an email or phone call to confirm the class your child is enrolled. Applications will be processed in the order received. Please contact the preschool office at (717) 285-7110 if you have any questions. If you change your plans after enrolling your child, please contact the preschool office to allow a child on the waiting list the opportunity to enroll.

To register your child, please complete and return the following:

1. Application for Enrollment (*Make sure child's age is appropriate for class chosen and if applicable 1<sup>st</sup> and 2<sup>nd</sup> choice*)
2. Emergency/Transportation Information
3. Personal Information Sheet
4. Health History of Child
5. Permission Form
6. Lunch Bunch Enrollment Form (*Optional for children age 3 – 5 year olds who are potty trained*)
7. Registration Fee of \$55.00 (*Non-Refundable*) (\$30.00 for any additional siblings)  
Payable to HUMC (Hempfield United Methodist Church)

***Please note, due to limited space and to be fair to everyone, you must have all the above items completed including the registration fee to register your child/children.***



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# Camp Smile-A-Lot

Noah's Camp Smile-A-Lot offers fun summer activities for children 3-6 years old who are potty trained. Camp runs on Tuesdays, Wednesdays and Thursdays from 9:00 until 11:30 AM. Each camp week has a different theme. A few of our past themes have been The Wonderful World of Disney, Jurassic Journey, Let's Get Cooking, and Animal Planet. We are still working on this summer's themes. Our camp morning is filled with crafts, games, stories, snacks and packed full of fun. Campers do not need to be a Noah's Ark Preschool student to attend.

Registration forms will be available on the preschool website, [noahsarkhempfield.org](http://noahsarkhempfield.org), or in the office beginning in March. Weeks fill up fast, so register early. We accept 32 children per camp week. Camp dates for 2018 are:

June 12 -14

July 10-12

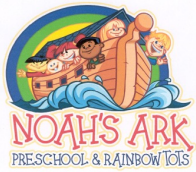
June 19-21

July 17-19

June 26-28

July 24-26

**Registration Begins On April 4th**



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### **Tuition and Fees 2018 – 2019**

(Please make checks payable to "HUMC.")

A Registration Fee of **\$55.00** is required at the time of registration to hold a space for your child. For any additional siblings the Registration Fee will be **\$30.00** per child. This fee is non-refundable. Tuition can be paid annually, by semester, or monthly. Billing option should be indicated on page 1 of the registration packet. Your first invoice will be emailed in July with payment due by August 15<sup>th</sup>.

#### **TUITION FOR ONE DAY PER WEEK TINY TOTS CLASS**

Class available for 2 year olds

Tuition per semester payable:

August 15, 2018	\$ 164.00
January 15, 2019	<u>\$ 164.00</u>
	\$ 328.00

#### **TUITION FOR TWO DAYS PER WEEK RAINBOW TOTS CLASS**

Class available for 2 ½ – 3 year olds

Tuition per semester payable:

August 15, 2018	\$ 452.00
January 15, 2019	<u>\$ 452.00</u>
	\$ 904.00

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#### **TUITION FOR TWO DAYS PER WEEK PRESCHOOL CLASS**

Class available for 3 - 5 year olds

Tuition per semester payable:

August 15, 2018	\$ 436.00
January 15, 2019	<u>\$ 436.00</u>
	\$ 872.00

#### **TUITION FOR THREE DAYS PER WEEK PRESCHOOL CLASS**

Class available for 3 - 5 year olds

Tuition per semester payable:

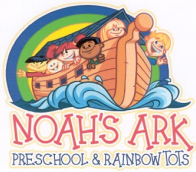
August 15, 2018	\$ 592.00
January 15, 2019	<u>\$ 592.00</u>
	\$1184.00

#### **TUITION FOR FIVE DAYS PER WEEK PRESCHOOL CLASS**

Class available for 4 – 5 year olds

Tuition per semester payable:

August 15, 2018	\$ 908.00
January 15, 2019	<u>\$ 908.00</u>
	\$1816.00



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### Monthly Tuition Installments

Tuition can be paid in **8 monthly payments** due by the 15<sup>th</sup> of each month August – March.

A \$40.00 charge for the year has been included in the monthly payment plan to cover additional processing costs.

1-Day Tiny Tots Program	\$ 46.00
2-Day Rainbow Tots Program	\$ 118.00
<hr/>	
2-Day Preschool Program	\$ 114.00
3-Day Preschool Program	\$ 153.00
5-Day Preschool Program	\$ 232.00

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### Lunch Bunch (Optional Program for students who are at least 3 years old and potty-trained.)

One Day/Week	\$168.00	(\$ 84.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
Two Days/Week	\$336.00	(\$168.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
Three Days/Week	\$468.00	(\$234.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
Four Days/Week	\$610.00	(\$305.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
Five Days/Week	\$756.00	(\$378.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )

Lunch Bunch can also be done on an as-needed basis for \$8.00 each day. Please check with the office for availability.

If you would like to apply for scholarship assistance, the application is available on our website or in the preschool office.



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## Preschool Enrollment Application 2018-2019

*CHILDREN NEED TO BE POTTY TRAINED FOR PRESCHOOL CLASSES*

(See other side for Rainbow Tots Enrollment Application)

All AM classes are 9:15-11:45 AM & PM class is 12:45-3:15 PM

### Preschool 3 Year Olds

(Child should be 3 by Sept. 1, 2018 or planning to begin kindergarten in 2020)

Tues/Thurs AM  
 Mon/Wed/Fri AM

### Pre-Kindergarten 4 & 5 Year Olds

(Child must be 4 or 5 by Sept. 1, 2018)

Tues/Thurs AM  
 Mon/Wed/Fri AM  
 Mon/Wed/Fri PM  
 Mon-Fri AM

Child's Name \_\_\_\_\_

Name your child prefers to be called \_\_\_\_\_

Child's Birthdate \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Best phone number to reach you \_\_\_\_\_

Parent's E-Mail Address \_\_\_\_\_

(Will be used for correspondence and billing)

### Tuition Billing Options (First payment is due 8/15/18)

Indicate how you want **Tuition** to be billed:

Annually  By Semester  Monthly

Indicate how you want **Lunch Bunch** to be billed:

Annually  By Semester

How did you hear about us? \_\_\_\_\_

Remarks \_\_\_\_\_

You are new to the school this year (2018-2019)

You currently have a child enrolled in a program at our school

You previously had a child enrolled in a program at our school

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

### **FOR OFFICE USE ONLY**

1. Date Application Received: \_\_\_\_\_

Registration Fee: # \_\_\_\_\_ \$ \_\_\_\_\_

2. Emergency/Transportation Card: \_\_\_\_\_

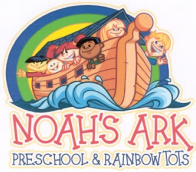
3. Personal Information Sheet: \_\_\_\_\_

4. Health History: \_\_\_\_\_

5. Permission Form: \_\_\_\_\_

Lunch Bunch: \_\_\_\_\_

Initials: \_\_\_\_\_



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**Tots Enrollment Application 2018 – 2019**

*CHILDREN DO NOT NEED TO BE POTTY TRAINED FOR TOTS CLASSES*

(See other side for Preschool Enrollment Application)

**Tiny Tots** class meets 9:15-11:00 AM & **Rainbow Tots** classes meet 9:15-11:40 AM

**Tiny Tots 2 Year Olds**

(Child must be 2 by Sept. 1, 2018)

\_\_\_ Monday

**Rainbow Tots 2 ½ Year Olds**

(Child must be 2 by March 1, 2018)

\_\_\_ Tuesday/Thursday

**Rainbow Tots 3 Year Olds**

(Child must be 3 by Sept 1, 2018)

\_\_\_ Wednesday/Friday

Child's Name \_\_\_\_\_

Name your child prefers to be called \_\_\_\_\_

Child's Birthdate \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Best phone number to reach you \_\_\_\_\_

Parent's E-Mail Address \_\_\_\_\_

(Will be used for correspondence and billing)

**Tuition Billing Options** (First payment is due 8/15/18)

Indicate how you want **Tuition** to be billed:

\_\_\_ Annually \_\_\_ By Semester \_\_\_ Monthly

Indicate how you want **Lunch Bunch** to be billed:

\_\_\_ Annually \_\_\_ By Semester

How did you hear about us? \_\_\_\_\_

Remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_ You are new to the school this year (2018-2019)

\_\_\_ You currently have a child enrolled in a program at our school

\_\_\_ You previously had a child enrolled in a program at our school

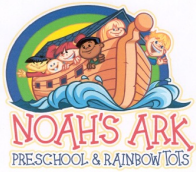
\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

- 1. Date Application Received: \_\_\_\_\_
- Registration Fee: # \_\_\_\_\_ \$ \_\_\_\_\_
- 2. Emergency/Transportation Card: \_\_\_\_\_
- 3. Personal Information Sheet: \_\_\_\_\_

- 4. Health History: \_\_\_\_\_
- 5. Permission Form: \_\_\_\_\_
- Lunch Bunch: (See guidelines) \_\_\_\_\_
- Initials: \_\_\_\_\_



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### Emergency/Transportation Information

Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

E-Mail \_\_\_\_\_

### Authorized Emergency Contacts

In the event we need to reach someone to pick up and/or assume temporary care of your child, please list up to five individuals, **including parents**, *in the order you would like us to contact them*:

	<u>Name</u>	<u>Relationship</u>	<u>Phone #</u>	<u>Alternate Phone #</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

*Please notify the school immediately of any changes..*

Allergies \_\_\_\_\_

\_\_\_\_\_

Medications \_\_\_\_\_

Remarks \_\_\_\_\_

\_\_\_\_\_

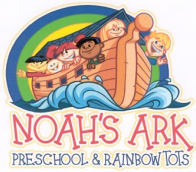
\_\_\_\_\_

*In the event of accident or serious illness, Noah's Ark Preschool and Rainbow Tots will contact the Authorized Emergency Contacts listed above in that order as soon as possible. I hereby authorize the preschool and its personnel to administer emergency medical treatment and/or first aid treatment as needed. Noah's Ark Preschool will call 911 in the event of severe illness or injury.*

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date





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**Personal Information Sheet**

Child's Full Name: \_\_\_\_\_

Year your child will register for kindergarten: \_\_\_\_\_

Where will your child attend kindergarten? \_\_\_\_\_

Please indicate with whom your child lives: \_\_\_\_\_

Left or Right Handed: \_\_\_\_\_

Are languages other than English spoken at home? If so, What? \_\_\_\_\_

Does your child receive any of the following Early Intervention Services?

\_\_\_ Speech Therapy      \_\_\_ Occupational Therapy      \_\_\_ Physical Therapy

Other or comments: \_\_\_\_\_

\_\_\_\_\_

Is your child currently potty-trained?      \_\_\_ Yes      \_\_\_ No

Mother's Occupation: \_\_\_\_\_

Do you have any special talents you could share with your child's class or our school? \_\_\_\_\_

\_\_\_\_\_

Father's Occupation: \_\_\_\_\_

Do you have any special talents you could share with your child's class or our school? \_\_\_\_\_

\_\_\_\_\_

We are sometimes in need of volunteers in the classroom. If you or a family member are interested, please list name(s) \_\_\_\_\_

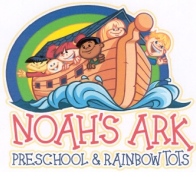
Names and Ages of Siblings: \_\_\_\_\_

\_\_\_\_\_

Do you attend a church? \_\_\_\_\_      If so, where? \_\_\_\_\_

Relevant information about your child

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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### Health History

**Child's Name** \_\_\_\_\_

**Allergies** (Be Specific): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Every effort is made to keep our preschool a NUT-FREE Zone. We supply a nut-free snack including snacks that are not processed on equipment that comes in contact with nuts. We also try to accommodate other allergies such as dairy, food dye, etc. A snack list is provided to teachers when snacks are purchased showing allergens identified on the packaging. These lists can be sent home, upon request, if your child has a food allergy.*

**Medications:**\* \_\_\_\_\_

**Medical Conditions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are your child's immunizations up-to-date? \_\_\_\_\_

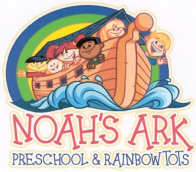
**Physical Handicaps:** \_\_\_\_\_  
\_\_\_\_\_

**Serious Accidents:** \_\_\_\_\_  
\_\_\_\_\_

Is your child color blind?      \_\_\_ Yes                      \_\_\_ No

**Other:** \_\_\_\_\_  
\_\_\_\_\_

\* If you need to supply emergency medication (prescribed and/or over the counter) to be available for your child at the preschool, a **Medication Consent Form** must be completed and signed by parent and your child's doctor. Medication Consent Forms are available at the preschool office.



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**Permission Form  
2018 – 2019**

- I grant permission for my child's teacher to give out the information below to parents with children in the same class. Please check all that **CAN BE SHARED**.

Name

Address

Phone Number

Parent's E-mail

Only my child's first name and no other information can be shared with classmates

- I grant permission for my child's picture to be taken and used for all items checked.

End of year parent video

Classroom Website/Newsletter *(Would only be viewed by classroom families and not the public)*

Preschool Website *(Would be viewed by public, but not identify children by name)*

Preschool Brochure

- I grant permission for my email address to be used for receiving preschool information.

Yes

No

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date



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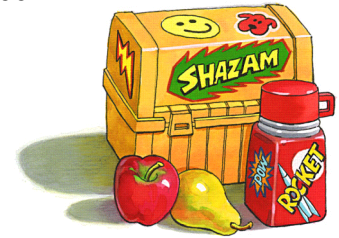
### Lunch Bunch Registration Form

**What:** An optional program which offers an extension of the preschool day. Children bring their lunch to school for this program which offers time to eat lunch, play, enjoy fun story time, activities and games.

**For:** Any Rainbow Tot or Preschooler who is 3 years old or older and potty-trained

**Time:** 11:45 AM-1:15 PM

- Children who attend morning classes will be picked up by Lunch Bunch Staff from their classrooms and escorted to our Lunch Bunch Room. They will be dismissed to go home in the car line at 1:15 PM
- Children who attend the afternoon class can be dropped off from the car line (**not before 11:45 AM**) and then escorted to their afternoon class at 12:45 PM by Lunch Bunch Staff. Dismissal will be at 3:15 PM in the car line.



<b>Cost:</b>	One Day/Week	\$168.00	(\$ 84.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
	Two Days/Week	\$336.00	(\$168.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
	Three Days/Week	\$468.00	(\$234.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
	Four Days/Week	\$610.00	(\$305.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )
	Five Days/Week	\$756.00	(\$378.00 payable Aug. 15 <sup>th</sup> & Jan. 15 <sup>th</sup> )

Days can be added as needed at a cost of \$8.00 per day. Check with the office for availability.

**To Enroll:** Complete the following information and return to Noah's Ark Preschool with class registration forms. The first payment is due August 15<sup>th</sup>. Lunch Bunch charges will show on your invoice e-mailed to you in July.

**Check should be made payable to "HUMC."**

Child's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Enrolling For...** \_\_\_\_\_ Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday

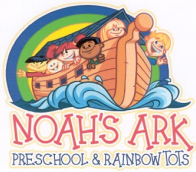
\_\_\_\_\_ Thursday \_\_\_\_\_ Friday

***WE ARE A NUT-FREE SCHOOL SO LUNCHES NEED TO BE NUT-FREE***

*Please note that a minimum of 8 students are needed for Lunch Bunch to be held on that day.*

For Office Use Only:

Class: \_\_\_\_\_ AM or PM Check # \_\_\_\_\_



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*Help a Child at Noah's Ark Preschool*



# Contribute towards our **Olive Branch Scholarship Fund**

This fund was established to help families send their child to Noah's Ark Preschool who are going through a financial crisis and need assistance in paying some of the cost of the tuition. If you would like to make a donation to this fund, please make a check payable to Hempfield United Methodist Church (HUMC) with Olive branch Fund in the memo line. A receipt will be provided for your tax deductible contribution.

Thank you for your support!

(Tear off and include below with donation)

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Yes, I want to help a local child receive a Christian education at Noah's Ark Preschool. Please accept this donation of \$\_\_\_\_\_ towards the Olive Branch Scholarship Fund.

Name: (Optional): \_\_\_\_\_